

RENTAL APPLICATION

Equal Housing Opportunity
770-433-3332 Fax
770-444-9895 Office

The undersigned hereby makes an application to rent unit # _____ located at:

Anticipated move date of _____ at a monthly rent of \$ _____ and
security deposit of \$ _____.

PLEASE TELL US ABOUT YOURSELF

Full Name: _____
Home Phone _____ Date of Birth _____
Social Security _____ Email Address : _____
Other Phone () _____
Co-Applicant Name _____
Names of Dependents _____
Co-Applicant Date of Birth _____
Social Security # _____
Phone () _____
List All Pets (weight & breed) _____

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____
City _____ State _____ Zip _____ Month/Year Moved In _____
Reasons for Leaving _____
Current Rent \$ _____ Owner/Property Mgmt. _____
Previous Address (last 3 years) _____
Rent \$ _____
Owner/PropertyMgmt. _____ Phone() _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years?
Yes _____ No _____
Have you ever been evicted from a rental residence?
Yes _____ No _____
Have you had two or more late rental payments in the past year?
Yes _____ No _____
Have you ever willfully or intentionally refused to pay rent when due?
Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: ____ Full Time ____ Part Time ____ Student ____ Unemployed

Employer _____

Dates employed _____ as _____

Supervisor Name _____ Phone _____

Salary \$ _____ per _____. (If employed by above less than 12 months, give name & phone of previous employer or school: _____)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____

PLEASE LIST YOUR REFERENCES

Banking Accounts:

Name _____ Type of Account _____

Name _____ Type of Account _____

Personal Reference or Emergency Contact:

Name _____ Address _____

Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____

License Plate: State _____

ADDITIONAL INFORMATION:

Please give any additional information that might help owner/management evaluate this application?

Where may we reach you to discuss this application?

Day Phone # () _____ Evening () _____ Same _____

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above is a misrepresentation or not a true statement of facts, all of the fees will be retained to off-set the cost,time, and effort in processing my application.

I hereby deposit \$ _____ as hold fee to be refunded to me if this application is not accepted within 3 days. Upon acceptance, this fee shall be retained and non-refundable. When so approved and accepted, I agree to execute a lease for _____ months before possession is given and to pay the balance of the hold fee prior to the move in date. If the application is not approved or accepted by the owner or property manager, the deposit will be refunded. The application hereby waiving any claim for damages by reason of non-acceptance which the owner or property manager reject. I recognize that as a part of your procedure for processing my application, and investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living. The above information to the best of my knowledge is true and correct.

Please sign: _____
Name of Applicant
Date: _____

AUTHORIZATION Release of Information

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting an apartment with this owner/manager.

_____ Name (please print)

X _____
Signature
Date _____

APPLICANT: PLEASE DO NOT WRITE BELOW (FOR OFFICE USE ONLY) Deposit of \$ _____

Received by _____ Date _____

OFFICE NOTES: